

Donald MacDougall

March 7, 2016

VIA EMAIL ONLY

Re: Response to Attorney General February 22, 2016 APRA Decision

Dear Mr. MacDougal:

In my capacity as the Quonochontaug Central Beach Fire District ("QCBFD") Moderator and the person responsible to ensure that public records requests directed to the QCBFD are processed properly,¹ I am in receipt of the Attorney General Decision of February 22, 2016 ("Decision") concerning your Access to Public Records Request pursuant to the relevant provisions of the R.I. General Laws Access to Public Records Act ("APRA"). The Decision states, in relevant part, as follows:

Here, we conclude that neither remedy is appropriate at this time and that this Department [of the Attorney General] will allow the [QCBFD] the opportunity to remedy these violations. With respect to the Fire District's failure to respond to Category No. 15 of your January 18, 2014 request, it is unclear whether the audio tapes exist and/or are within the Fire District's custody or control, however the Fire District must respond to this aspect of your request in a manner consistent with APRA and this finding. ["Required Response #1"]

In addition, with respect to the annual notices of the six (6) subcommittees that were "inadvertently omit[ed]" from the Fire District's February 29, 2014 response, the Fire District must also respond to this aspect of your request in a manner consistent with APRA and this finding. ["Required Response #2"]

Regarding Required Response #2, please find attached to this email the six annual notices of the six subcommittees in question. As you know, and as the Decision noted, these were properly posted to the Rhode Island Secretary of State website. Further, we also sent you these notices as a part of our response to your April 30, 2014 Complaint to the Attorney General. Nonetheless, pursuant to the Decision, we send you these notices again.

Regarding Required Response #1, the need to determine whether any of the requested documents are public documents exempt from disclosure or require redaction based on privacy concerns, and based on the fact that I am a volunteer without any staff or employee assistance available, I will require an additional twenty (20) business days to respond to this aspect of the Decision, which are in addition to the ten (10) business days provided by law. As such, I expect to have my response to Required Response #1 completed on or before April 4, 2016.

Thank you in advance for your cooperation and understanding.

Sincerely,

Nancy Matthews, Moderator
QCBFD
Cc: Board of Governors

¹ QCBFD Clerk Thomas Wildman, who normally is responsible for responding to such issues, is currently unavailable on vacation.

**NOTICE OF
Quonochontaug Central Beach Fire District
2014 Beach and Dunes Committee Meeting
Charlestown, Rhode Island 02813**

Saturday, June 7, 2014, at 10:00 a.m.

**To be held at the
Quonochontaug Central Beach Fire
District Beach Boardwalk
End of Surfside Avenue
Charlestown, Rhode Island 02813**

Agenda may include (but is not limited to) the following:

Call to Order, Discussion of 2014 QCBFD Beach and Dunes Matters, Vote
on Beach and Dunes Resolutions, Adjournment.

Respectfully submitted,
Sharon Frost
Beach and Dunes Committee
Quonochontaug Central Beach Fire District

**All are welcome to attend. This notice was posted on
January 11, 2014.**

**NOTICE OF
Quonochontaug Central Beach Fire District
2014 Boating Committee Meetings
Charlestown, Rhode Island 02813**

**Saturday, May 24, 2014, at 10:00 a.m.
Saturday, June 28, 2014, at 10:00 a.m.
Sunday, August 17, 2014, at 10:00 a.m.**

**All to be held at the
Quonochontaug Central Beach Fire District
Dock/Boat Launch
Sunset Avenue
Charlestown, Rhode Island 02813**

Agenda may include (but is not limited to) the following:

Call to Order, Discussion of 2014 QCBFD Boating Matters, Vote on
Boating Resolutions, Adjournment.

Respectfully submitted,

Brewster Blackall
Boating Committee
Quonochontaug Central Beach Fire District

**All are welcome to attend. This notice was posted on
January 18, 2014.**

**NOTICE OF
Quonochontaug Central Beach Fire District
2014 Civic Improvement Committee Meetings
Charlestown, Rhode Island 02813**

**Saturday, May 3, 2014, at 9:30 a.m.
Friday, July 11, 2014, at 9:30 a.m.**

**All to be held at
30 Sea Breeze Avenue
Charlestown, Rhode Island 02813**

Agenda may include (but is not limited to) the following:

Call to Order, Discussion of 2014 QCBFD Civic Improvement Matters,
Vote on Civic Improvement Resolutions, Adjournment.

Respectfully submitted,

William Heep
Civic Improvement Committee
Quonochontaug Central Beach Fire District

**All are welcome to attend. This notice was posted on
January 18, 2014.**

**NOTICE OF
Quonochontaug Central Beach Fire District
2014 Finance and Budget Committee Meetings
Charlestown, Rhode Island 02813**

**Saturday, July 12, 2014, at 9:00 a.m.
Saturday, August 2, 2014 at 9:00 a.m.**

**To be held at the
Charlestown Police Station
Community Room
4901 Old Post Road
Charlestown, Rhode Island 02813**

Agenda may include (but is not limited to) the following:

Call to Order, Discussion of 2014 QCBFD Finance and Budget Matters,
Discussion of 2014 QCBFD Budget, Discussion of QCBFD Cash Flow
Statement, Discussion of 2014 QCBFD Balance Sheet, Vote on Finance
and Budget Resolutions, Adjournment.

Respectfully submitted,

Charles Freedgood
Finance and Budget Committee
Quonochontaug Central Beach Fire District

**All are welcome to attend. This notice was posted on
November 13, 2013.**

**NOTICE OF
Quonochontaug Central Beach Fire District
2014 Real Estate Committee Meeting
Charlestown, Rhode Island 02813**

Saturday, June 7, 2014, at 9:30 a.m.

**To be held at
35 Surfside Avenue
Charlestown, Rhode Island 02813**

Agenda may include (but is not limited to) the following:

Call to Order, Discussion of 2014 QCBFD Real Estate Matters, Vote on
Real Estate Resolutions, Adjournment.

Respectfully submitted,

Thomas Battista
Real Estate Committee
Quonochontaug Central Beach Fire District

**All are welcome to attend. This notice was posted on
January 18, 2014.**

**NOTICE OF
Quonochontaug Central Beach Fire District
2014 Special Events Committee Meetings
Charlestown, Rhode Island 02813**

Saturday, June 28, 2014, at 9:30 a.m.

Thursday, August 14, 2014, at 6:30 p.m.

**To be held at the
Newton Home
121 Oceanview Avenue
Charlestown, Rhode Island 02813**

Agenda may include (but is not limited to) the following:

Call to Order, Discussion of 2014 Special Events Matters, Vote on Special Events Resolutions, Adjournment.

Respectfully submitted,
Marilyn Rettig
Special Events Committee
Quonochontaug Central Beach Fire District

**All are welcome to attend. This notice was posted on
January 13, 2014.**